TRAINING MODULES ON MAINSTREAMING POVERTY-ENVIRONMENT LINKAGES IN LOCAL PLANNING AND MANAGEMENT
COURSE MATRIX

Module	Module Objectives	Session	Contents/ Activities	Duration	Learning Method	Materials/ Tools
Introductions and Training Overview	1. State the objectives of the training; 2. Identify fellow participants' expectation; 3. Name other participant and the facilitator, and 4. Assess the extent to which their expectations are met.	Participants Introductions and Expectations	• Ice Breaker • Professional and Personal Introductions • Expectations Check	20 minutes	Simulation Activities	Tool 1: Ice Breakers Tool 2: Energizers Tool 3: Introduction Activities
		Overview of the training/workshop agenda, objectives and participant's handbook	• Course Orientation • Establishing ground rules	50 minutes	Presentation	Powerpoint presentation
Module 1. Introduction to Mainstreaming Poverty-Environment Linkage	1. Describe the concepts of mainstreaming and mainstreaming poverty-environment linkage; 2. Explain the importance of the environment to poor people and the socio-economic dimensions of a community, and 3. Explain the contribution of the environment to poverty reduction and human well-being with respect the millennium development goals (MDG).	Session 1.1: Mainstreaming and Poverty-Environment Linkage	Activity 1.1.1: Questioning and pre-assessment of participant's knowledge	20 minutes	Questioning/ Discussion	Guide Questions Flip Charts, markers
			Presentation: • Basics, key words and concepts on mainstreaming P-E linkages • Contributions of environment to poverty reduction and well-being vis-à-vis MDGs • Relationship of environment to socio-economic conditions • Principles of effective P-E mainstreaming	40 minutes	Presentation/ Discussion	Tool 1: Some Data on Poverty-Environment Linkages Tool 2: Four Priority Areas for Sustained Policy and Institutional Change Tool 3: What is P-E Mainstreaming? Tool 4: Environment's Contributions to Livelihoods, Resilience, Health and Economic Development Tool 5: Cases of P-E Linkages Tool 6: Principles of

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						Effective Mainstreaming
			Open Forum Wrap-up	20 minutes	Plenary	
Module 2: **Assessing the Local Government Contexts**	1. Describe the importance of analysis of the various contexts of the local government in order to assess the readiness to pursue mainstreaming; 2. Demonstrate the ability to identify the planning processes, institutions, actors and mandates, policies and other factors that influence positively or negatively the mainstreaming effort, and 3. Utilize the socio-economic and environmental information of the local government towards the identification of entry points for mainstreaming poverty-environment linkages.	**Session 2.1:** **Justifying the assessment of local government contexts**	Presentation: Understanding the importance of assessing the local government contexts	15 minutes	Presentation/ Discussion	Tool 1: Justification for assessment of contexts
		Session 2.2: **Assessment of local government contexts**	Presentation: • Identifying entry points in local development planning • Components in governmental, institutional and political contexts of local governments	20 minutes	Presentation	Tool 2: Components in Governmental, Institutional and Political Contexts
			Activity 2.2.1: Informational analysis of local government contexts • Assessment of political, governmental and institutional conditions in respective LGUs	1.5 hours	Small-group workshop	Tool 4: Guide Questions for assessment of the contexts
			Activity 2.2.2: Assessment of the socio-economic and environmental situation	1.5 hours	Small-group workshop	Tool 5: Questions for assessing socio-economic and environmental situation of LGUs Tool 6: Sample Data Sets for Eco-Profiling Tool 7: Example of Environmental Profile Report
			Activity 2.2.3 (optional): Plenary Session: presentation of group outputs and critiquing	60 minutes	Plenary	Flip chart, Laptop
Module 3: **Identifying**	1. State the importance of the processes of issue/problem	**Session 3.1:** **Issue and Problem**	Activity 3.1.1: Towards delineating an issue from a	30 minutes	Presentation/ Discussion	Tool 1: Basic Concepts

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Programs, Projects and Activities Based on Situational Analysis	clarification and prioritization; 2. Effectively use select tools and techniques appropriate for issue clarification and prioritization; 3. Demonstrate the ability to identify issues and problems that can be included in the appropriate projects, programs and activities using revenues from natural wealth to be included in the annual investment plan, and 4. Identify programs, projects and activities to be pursued or implemented from consensus	**Clarification and Prioritization**	problem • Overview of terms as used in environmental assessment or profiling for P-E mainstreaming process • Differentiate the ff. terms: Issue vs. Problem; Goals vs. Objectives; Risks			Power point presentation and laptop
		Session 3.2: Taking a Look at the Conditions, Problems and Risks	Activity 3.2.1: Problems and risks identification and prioritization • Individual work: Identify issues and problems and risks that are socio-economic, environmental, governmental and political in nature based on own experience and analysis made of their respective areas. • Group work: Share to the group the individual outputs and arrive at group-consensus with their final list and ranking based on degree of urgency of the problems, risks and conditions.	30 minutes	Individual decision making process Group discussion	Tool 2: Worksheet on problems, conditions and risks
		Session 3.3: Identifying Programs, Projects and Activities for Poverty-Environment Mainstreaming	Activity 3.3.1: Identifying interventions, activities, programs, projects and reforms based on issues, problems, goals and objectives	2.5 hours	Group discussion	Tool 3: List of PPAs, Interventions and Measures that can be funded from the National Wealth
Module 4: Policy Measures and Financing and Budgeting Programs, Projects and Activities	1. Begin an understanding of the term "policy measure", its value and how it is costed; 2. Develop an understanding of the budget process in local governments, and	**Session 4.1: Understanding Basic Concepts and Processes on Policy Development**	Activity 4.1.1: Defining some concepts on policy development • Overview of the terms policy documents and policy measures as used in the context of P-E mainstreaming	30 minutes	Presentation/ Discussion	Tool 1: Stages in Policy Life Cycle Tool 2: Main steps in developing Policy Measures

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	3. Apply knowledge and skill in budgeting and financing policy and interventions, programs and projects		process • Policy making, life cycle and instruments • Steps in developing policy measures and some case samples			Tool 3: Policy Instruments samples Tool 4: Policy measures samples
			Activity 4.1.2: Sharing experiences in policy development (reflect on the ff. guide questions): • How have you been involved in policy development? • How did you proceed in making a policy in your agency? Who are involved in the process? • What factors contributed to the level of participation of stakeholders? • Can anything be done to improve the system and manner of policy development in local governments? Summarize the session by focusing on the: • Benefits of strengthening the capacities of local government in developing and costing policy measures, and • Multi-stakeholder approach in developing and costing policy measures	30 minutes	Individual Sharing Discussion	Flip charts, markers Power point presentation, laptop
		Session 4.2: Workshop on	• Before the workshop proper, provide a brief presentation	2 hours	Small-group workshop	Tool 5: Estimating Budget: Methods

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		Budgeting and Financing Measures, Programs, Projects, Activities and Interventions	on budgeting and basic methods to estimate a budget • Each group should refer to the agreed upon projects and programs identified in Module 3 and discuss among themselves the budget allocation for the specific project/programs using the sample budget template (tool 6).			Tool 6: Sample Budget Template: Program or Project Budget Requirement
Module 5: Action Plan (Re-entry Plan) Development	1. Describe what an action plan is; 2. Develop an understanding of the tools in action planning and the components of an action plan, and 3. Formulate a re-entry plan based on outputs from previous modules	**Session 5.1: Introduction to Action Planning**	Presentation: • Concepts and principles in action planning • Strategy and action planning cycle • Stages in formulation of action plan	30 minutes	Presentation/ Discussion	Tool 1: Strategy and Action Planning Cycle Tool 2: Stages in formulation of an Action Plan
		Session 5.2: Promoting Participatory Development Planning	Before the workshop, provide a brief presentation on climate proofing. Determine if there is a need for climate proofing in the identified PPAs in Module 3. Activity 5.2.1: Workshop on Developing Re-Entry Action Plan • Output is a plan which contains list of prioritized problems, strategies and options for dealing with the identified problems, following the prescribed template. Pertain to the outputs of Modules 2, 3 and 4.	90 minutes	Group Discussion/ Workshop	Tool 3: Sample format of an Action Plan Power point slides, laptop
			Activity 5.2.2: Presentation of Outputs and Critiquing • Each group presents its	90 minutes	Group presentation	Power point slides, laptop

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			output for a maximum of 15 minutes w/ additional 10 mins. For the question-answer period. • Follow-through activities such as community consultations should be done for further fine-tuning of the action plans.			
Module 6: Monitoring and Evaluation	1. Discuss the concepts of monitoring and evaluation and how they contrast; 2. Develop an understanding of the process of monitoring and evaluation of projects, programs, etc in local governments and what benefits can be derived from it; and 3. Apply knowledge and skills in monitoring and evaluation of projects through appropriate M and E tools.	**Session 6.1: Understanding the Basic Concepts**	Activity 6.1.1: Towards defining or conceptualizing monitoring and evaluation • Pose questions on monitoring and evaluation for sensitization • Differences of Monitoring and Evaluation • Benefits of doing M&E • Strategies in M&E • Unanswered questions during the session shall be written in a flip chart and posted in the wall, and shall be answered in the succeeding session.	120 minutes	Presentation/ Discussion	Tool 1: Definition of concepts: Monitoring Tool 2: Definition of concepts: Evaluation Power point slides, laptop
		Session 6.2: Indicator Development for M&E	• For preliminary exercise, the participants shall answer the exercise found in their Handbook • Provide a brief presentation on the ff: steps in developing a M&E plan and indicators for M&E Activity 6.2.1: Workshop on developing indicators for M&E Plan	40 minutes	Workshop/ Discussion	Tool 3: Developing a M&E Plan Tool 4: Indicators for M&E Tool 5: Example of a M&E Plan Tool 6: Criteria for evaluating mainstreaming process in local govt.